



PROPERTY RENTAL FOR EVENTS

Short-term Use Agreement / Attachment "A"

FEE SCHEDULE:					
Number at event	Property fee	Kitchen fee	SEPARATE CHECK Damage/ clean-up deposit (refundable) (= prop fee + kitchen fee)	TOTAL DUE for property & kitchen rental (=prop fee + kitchen fee + damage deposit)	TOTAL DUE for property only rental (= property fee x 2 to add damage deposit)
Up to 25	300.00	200.00	500.00	1,000.00	600.00
26 - 50	700.00	300.00	1,000.00	2,000.00	1,400.00
51- 100	1000.00	400.00	1,400.00	2,800.00	2,000.00
101-200	1500.00	600.00	2,100.00	4,200.00	3,000.00
201-350	2000.00	1000.00	3,000.00	6,000.00	4,000.00

ADVANCE DEPOSIT CALCULATION: (due 60 days prior to the event)		
Number at event	Advance rental deposit for use of property & kitchen facilities	Advance rental deposit for use of property only
Up to 25	125.00	75.00
26 - 50	250.00	175.00
51- 100	350.00	250.00
101-200	525.00	375.00
201-500	750.00	500.00

- All events **must** be sponsored by a Member.
- Event rental requests must be received 60 in advance of the proposed event.
- A SFFT Rental Contract **must** be issued prior to any/all events.
- All rental requests must be approved by the Board of Directors.
- The **Advance Rental Deposit is due at least 60 days prior to event**, represents **25% of the rental fee**
- The **Damage Deposit** (separate check) **is due 14 days prior to the event** (refundable)

• The damage/clean up fee shall be returned in full, or as a portion thereof, on determination by SFFT that the User has left the facility(s) in a clean and orderly condition. Any costs incurred by SFFT to restore the facility(s) to their original condition shall be deducted from the damage/clean up fee. The balance shall be returned to the User within fifteen (15) days after the scheduled event.

- The damage/clean up fee does not relieve the User of any or all conditions of the Short-Term Use Agreement.